

Payroll processing dates

Payroll processing information			Year: 2017		
Pay day:	10th Day of the month (FPS)				
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date
January	1	Thu 05/01/2017	Mon 09/01/2017	Tue 10/01/2017	Tue 10/01/2017
February	2	Tue 07/02/2017	Thu 09/02/2017	Fri 10/02/2017	Fri 10/02/2017
March	3	Tue 07/03/2017	Thu 09/03/2017	Fri 10/03/2017	Fri 10/03/2017
April	4	Wed 05/04/2017	Fri 07/04/2017	Mon 10/04/2017	Mon 10/04/2017
May	5	Fri 05/05/2017	Tue 09/05/2017	Wed 10/05/2017	Wed 10/05/2017
June	6	Tue 06/06/2017	Thu 08/06/2017	Fri 09/06/2017	Fri 09/06/2017
July	7	Wed 05/07/2017	Fri 07/07/2017	Mon 10/07/2017	Mon 10/07/2017
August	8	Mon 07/08/2017	Wed 09/08/2017	Thu 10/08/2017	Thu 10/08/2017
September	9	Tue 05/09/2017	Thu 07/09/2017	Fri 08/09/2017	Fri 08/09/2017
October	10	Thu 05/10/2017	Mon 09/10/2017	Tue 10/10/2017	Tue 10/10/2017
November	11	Tue 07/11/2017	Thu 09/11/2017	Fri 10/11/2017	Fri 10/11/2017
December	12	Tue 05/12/2017	Thu 07/12/2017	Fri 08/12/2017	Fri 08/12/2017

Note:	* Bank holiday processing					
	New Years Bank H	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday	#####
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017		
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017		
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017		

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at

Contact Cox & Co.

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