

Payroll processing dates

Payroll processing information			Year: 2017			
Pay day:	12th Day of the month (FPS)					
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date	
January	1	Mon 09/01/2017	Wed 11/01/2017	Thu 12/01/2017	Thu 12/01/2017	
February	2	Tue 07/02/2017	Thu 09/02/2017	Fri 10/02/2017	Fri 10/02/2017	
March	3	Tue 07/03/2017	Thu 09/03/2017	Fri 10/03/2017	Fri 10/03/2017	
April	4	Fri 07/04/2017	Tue 11/04/2017	Wed 12/04/2017	Wed 12/04/2017	
May	5	Tue 09/05/2017	Thu 11/05/2017	Fri 12/05/2017	Fri 12/05/2017	
June	6	Wed 07/06/2017	Fri 09/06/2017	Mon 12/06/2017	Mon 12/06/2017	
July	7	Fri 07/07/2017	Tue 11/07/2017	Wed 12/07/2017	Wed 12/07/2017	
August	8	Tue 08/08/2017	Thu 10/08/2017	Fri 11/08/2017	Fri 11/08/2017	
September	9	Thu 07/09/2017	Mon 11/09/2017	Tue 12/09/2017	Tue 12/09/2017	
October	10	Mon 09/10/2017	Wed 11/10/2017	Thu 12/10/2017	Thu 12/10/2017	
November	11	Tue 07/11/2017	Thu 09/11/2017	Fri 10/11/2017	Fri 10/11/2017	
December	12	Thu 07/12/2017	Mon 11/12/2017	Tue 12/12/2017	Tue 12/12/2017	

Note:	* Bank holiday processing					
	New Years Bank Holiday	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday	Mon 01/01/2018
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017		
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017		
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017		

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at

Contact Cox & Co.

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