

Payroll processing dates

Payroll processing information			Year: 2017		
Pay day:	15th Day of the month (FPS)				
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date
January	1	Tue 10/01/2017	Thu 12/01/2017	Fri 13/01/2017	Fri 13/01/2017
February	2	Fri 10/02/2017	Tue 14/02/2017	Wed 15/02/2017	Wed 15/02/2017
March	3	Fri 10/03/2017	Tue 14/03/2017	Wed 15/03/2017	Wed 15/03/2017
April	4	Mon 10/04/2017	Wed 12/04/2017	Thu 13/04/2017	Thu 13/04/2017
May	5	Wed 10/05/2017	Fri 12/05/2017	Mon 15/05/2017	Mon 15/05/2017
June	6	Mon 12/06/2017	Wed 14/06/2017	Thu 15/06/2017	Thu 15/06/2017
July	7	Tue 11/07/2017	Thu 13/07/2017	Fri 14/07/2017	Fri 14/07/2017
August	8	Thu 10/08/2017	Mon 14/08/2017	Tue 15/08/2017	Tue 15/08/2017
September	9	Tue 12/09/2017	Thu 14/09/2017	Fri 15/09/2017	Fri 15/09/2017
October	10	Tue 10/10/2017	Thu 12/10/2017	Fri 13/10/2017	Fri 13/10/2017
November	11	Fri 10/11/2017	Tue 14/11/2017	Wed 15/11/2017	Wed 15/11/2017
December	12	Tue 12/12/2017	Thu 14/12/2017	Fri 15/12/2017	Fri 15/12/2017

Note:	* Bank holiday processing				
	New Years Bank Holiday	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017	Mon 01/01/2018
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017	
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017	

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us

Contact Cox & Co.

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