

Payroll processing dates

Payroll processing information		Year: 2017				
Pay day:	19th Day of the Month (BACS cycle)					
Month	Cox & Co. to receive all pay data by 5pm	Processed payroll returned to client by 12:00 noon	Client authorisation by 12:00pm	BACS submission by 12:00pm	Employee pay date	
January	1 Tue 10/01/2017	Fri 13/01/2017	Mon 16/01/2017	Tue 17/01/2017	Thu 19/01/2017	
February	2 Wed 08/02/2017	Mon 13/02/2017	Tue 14/02/2017	Wed 15/02/2017	Fri 17/02/2017	
March	3 Wed 08/03/2017	Mon 13/03/2017	Tue 14/03/2017	Wed 15/03/2017	Fri 17/03/2017	
April	4 Thu 06/04/2017	Tue 11/04/2017	Wed 12/04/2017	Thu 13/04/2017	Wed 19/04/2017	
May	5 Wed 10/05/2017	Mon 15/05/2017	Tue 16/05/2017	Wed 17/05/2017	Fri 19/05/2017	
June	6 Thu 08/06/2017	Tue 13/06/2017	Wed 14/06/2017	Thu 15/06/2017	Mon 19/06/2017	
July	7 Mon 10/07/2017	Thu 13/07/2017	Fri 14/07/2017	Mon 17/07/2017	Wed 19/07/2017	
August	8 Wed 09/08/2017	Mon 14/08/2017	Tue 15/08/2017	Wed 16/08/2017	Fri 18/08/2017	
September	9 Fri 08/09/2017	Wed 13/09/2017	Thu 14/09/2017	Fri 15/09/2017	Tue 19/09/2017	
October	10 Tue 10/10/2017	Fri 13/10/2017	Mon 16/10/2017	Tue 17/10/2017	Thu 19/10/2017	
November	11 Wed 08/11/2017	Mon 13/11/2017	Tue 14/11/2017	Wed 15/11/2017	Fri 17/11/2017	
December	12 Fri 08/12/2017	Wed 13/12/2017	Thu 14/12/2017	Fri 15/12/2017	Tue 19/12/2017	

Note:	* Bank holiday processing				
New Years Bank H	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Day	Mon 01/01/2018
Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017		
Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017		
Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017		

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior

Contact Cox & Co.

Telephone: 0117 9323444
over2u@payrollsolutionsltd.co.uk