

# Payroll processing dates

Payroll processing information			Year: 2017		
Pay day:	21st Day of the month (FPS)				
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date
January	1	Tue 17/01/2017	Thu 19/01/2017	Fri 20/01/2017	Fri 20/01/2017
February	2	Thu 16/02/2017	Mon 20/02/2017	Tue 21/02/2017	Tue 21/02/2017
March	3	Thu 16/03/2017	Mon 20/03/2017	Tue 21/03/2017	Tue 21/03/2017
April	4	Tue 18/04/2017	Thu 20/04/2017	Fri 21/04/2017	Fri 21/04/2017
May	5	Tue 16/05/2017	Thu 18/05/2017	Fri 19/05/2017	Fri 19/05/2017
June	6	Fri 16/06/2017	Tue 20/06/2017	Wed 21/06/2017	Wed 21/06/2017
July	7	Tue 18/07/2017	Thu 20/07/2017	Fri 21/07/2017	Fri 21/07/2017
August	8	Wed 16/08/2017	Fri 18/08/2017	Mon 21/08/2017	Mon 21/08/2017
September	9	Mon 18/09/2017	Wed 20/09/2017	Thu 21/09/2017	Thu 21/09/2017
October	10	Tue 17/10/2017	Thu 19/10/2017	Fri 20/10/2017	Fri 20/10/2017
November	11	Thu 16/11/2017	Mon 20/11/2017	Tue 21/11/2017	Tue 21/11/2017
December	12	Mon 18/12/2017	Wed 20/12/2017	Thu 21/12/2017	Thu 21/12/2017

Note:	* Bank holiday processing				
	New Years Bank Holiday	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017	Mon 01/01/2018
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017	
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017	

**Cox & Co. require two working day to process your payroll.**

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us

**Contact Cox & Co.**

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