

Payroll processing dates

Payroll processing information			Year: 2017		
Pay day:	30th Day of the month (FPS)				
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date
January	1	Wed 25/01/2017	Fri 27/01/2017	Mon 30/01/2017	Mon 30/01/2017
February	2	Thu 23/02/2017	Mon 27/02/2017	Tue 28/02/2017	Tue 28/02/2017
March	3	Mon 27/03/2017	Wed 29/03/2017	Thu 30/03/2017	Thu 30/03/2017
April	4	Tue 25/04/2017	Thu 27/04/2017	Fri 28/04/2017	Fri 28/04/2017
May	5	Wed 24/05/2017	Fri 26/05/2017	Tue 30/05/2017	Tue 30/05/2017
June	6	Tue 27/06/2017	Thu 29/06/2017	Fri 30/06/2017	Fri 30/06/2017
July	7	Tue 25/07/2017	Thu 27/07/2017	Fri 28/07/2017	Fri 28/07/2017
August	8	Fri 25/08/2017	Tue 29/08/2017	Wed 30/08/2017	Wed 30/08/2017
September	9	Tue 26/09/2017	Thu 28/09/2017	Fri 29/09/2017	Fri 29/09/2017
October	10	Wed 25/10/2017	Fri 27/10/2017	Mon 30/10/2017	Mon 30/10/2017
November	11	Mon 27/11/2017	Wed 29/11/2017	Thu 30/11/2017	Thu 30/11/2017
December	12	Fri 22/12/2017	Thu 28/12/2017	Fri 29/12/2017	Fri 29/12/2017

Note:	* Bank holiday processing				
	New Years Bank Holiday	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017	Mon 01/01/2018
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017	
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017	

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us

Contact Cox & Co.

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