

Payroll processing dates

Payroll processing information			Year: 2017		
Pay day:	5th Day Month day (FPS)				
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date
January	1	Fri 30/12/2016	Wed 04/01/2017	Thu 05/01/2017	Thu 05/01/2017
February	2	Tue 31/01/2017	Thu 02/02/2017	Fri 03/02/2017	Fri 03/02/2017
March	3	Tue 28/02/2017	Thu 02/03/2017	Fri 03/03/2017	Fri 03/03/2017
April	4	Fri 31/03/2017	Tue 04/04/2017	Wed 05/04/2017	Wed 05/04/2017
May	5	Fri 29/04/2016	Thu 04/05/2017	Fri 05/05/2017	Fri 05/05/2017
June	6	Wed 31/05/2017	Fri 02/06/2017	Mon 05/06/2017	Mon 05/06/2017
July	7	Fri 30/06/2017	Tue 04/07/2017	Wed 05/07/2017	Wed 05/07/2017
August	8	Tue 01/08/2017	Thu 03/08/2017	Fri 04/08/2017	Fri 04/08/2017
September	9	Thu 31/08/2017	Mon 04/09/2017	Tue 05/09/2017	Tue 05/09/2017
October	10	Mon 02/10/2017	Wed 04/10/2017	Thu 05/10/2017	Thu 05/10/2017
November	11	Tue 31/10/2017	Thu 02/11/2017	Fri 03/11/2017	Fri 03/11/2017
December	12	Thu 30/11/2017	Mon 04/12/2017	Tue 05/12/2017	Tue 05/12/2017

Note:	* Bank holiday processing				
	New Years Bank Holiday	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017	Mon 01/01/2018
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017	
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017	

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at

Contact Cox & Co.

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