

# Payroll processing dates

Payroll processing information			Year: 2017		
Pay day:	Last Working day (FPS)				
Month	Tax Month	Cox & Co. to receive pay data by 12pm	Processed payroll returned to client by 5:00 pm	FPS submission on/before	Employee pay date
January	1	Thu 26/01/2017	Mon 30/01/2017	Tue 31/01/2017	Tue 31/01/2017
February	2	Thu 23/02/2017	Mon 27/02/2017	Tue 28/02/2017	Tue 28/02/2017
March	3	Thu 24/03/2016	Thu 30/03/2017	Fri 31/03/2017	Fri 31/03/2017
April	4	Tue 25/04/2017	Thu 27/04/2017	Fri 28/04/2017	Fri 28/04/2017
May	5	Fri 26/05/2017	Tue 30/05/2017	Wed 31/05/2017	Wed 31/05/2017
June	6	Tue 27/06/2017	Thu 29/06/2017	Fri 30/06/2017	Fri 30/06/2017
July	7	Wed 26/07/2017	Fri 28/07/2017	Mon 31/07/2017	Mon 31/07/2017
August	8	Fri 25/08/2017	Wed 30/08/2017	Thu 31/08/2017	Thu 31/08/2017
September	9	Tue 26/09/2017	Thu 28/09/2017	Fri 29/09/2017	Fri 29/09/2017
October	10	Thu 26/10/2017	Mon 30/10/2017	Tue 31/10/2017	Tue 31/10/2017
November	11	Mon 27/11/2017	Wed 29/11/2017	Thu 30/11/2017	Thu 30/11/2017
December	12	<b>Fri 22/12/2017</b>	Thu 28/12/2017	Fri 29/12/2017	Fri 29/12/2017

Note:	* Bank holiday processing					
	New Years Bank Holiday	Mon 02/01/2017	Spring Bank Holiday	Mon 29/05/2017	New Years Bank Holiday	Mon 01/01/2018
	Good Friday	Fri 14/04/2017	Summer Bank Holiday	Mon 28/08/2017		
	Easter Monday	Mon 17/04/2017	Christmas Day	Mon 25/12/2017		
	Early May	Mon 01/05/2017	Boxing Day	Tue 26/12/2017		

Cox & Co. require two working day to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us

**Contact Cox & Co.**

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