

Payroll processing dates

Payroll processing information			Year: 2020		
Pay day:	10th Day of the month (FPS)				
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	FPS submission on/before	Employee pay date
January	1	Tue 07/01/2020	Thu 09/01/2020	Fri 10/01/2020	Fri 10/01/2020
February	2	Wed 05/02/2020	Fri 07/02/2020	Mon 10/02/2020	Mon 10/02/2020
March	3	Thu 05/03/2020	Mon 09/03/2020	Tue 10/03/2020	Tue 10/03/2020
April	4	Mon 06/04/2020	Wed 08/04/2020	Thu 09/04/2020	Thu 09/04/2020
May	5	Mon 04/05/2020	Wed 06/05/2020	Thu 07/05/2020	Thu 07/05/2020
June	6	Fri 05/06/2020	Tue 09/06/2020	Wed 10/06/2020	Wed 10/06/2020
July	7	Tue 07/07/2020	Thu 09/07/2020	Fri 10/07/2020	Fri 10/07/2020
August	8	Wed 05/08/2020	Fri 07/08/2020	Mon 10/08/2020	Mon 10/08/2020
September	9	Mon 07/09/2020	Wed 09/09/2020	Thu 10/09/2020	Thu 10/09/2020
October	10	Tue 06/10/2020	Thu 08/10/2020	Fri 09/10/2020	Fri 09/10/2020
November	11	Thu 05/11/2020	Mon 09/11/2020	Tue 10/11/2020	Tue 10/11/2020
December	12	Mon 07/12/2020	Wed 09/12/2020	Thu 10/12/2020	Thu 10/12/2020

Note:	* Bank holiday processing				
	New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day
	Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020	Fri 01/01/2021
	Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020	
	Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020	

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior.

Contact Cox & Co.

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