

# Payroll processing dates

Payroll processing information					Year: 2020	
Pay day:	15th Day of the Month (BACS)					
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	Client authorisation deadline	BACS submission deadline	Employee pay date
January	1	Mon 06/01/2020	Thu 09/01/2020	Fri 10/01/2020	Mon 13/01/2020	Wed 15/01/2020
February	2	Wed 05/02/2020	Mon 10/02/2020	Tue 11/02/2020	Wed 12/02/2020	Fri 14/02/2020
March	3	Wed 04/03/2020	Mon 09/03/2020	Tue 10/03/2020	Wed 11/03/2020	Fri 13/03/2020
April	4	Thu 02/04/2020	Tue 07/04/2020	Wed 08/04/2020	<b>Thu 09/04/2020</b>	Wed 15/04/2020
May	<b>5</b>	<b>Tue 05/05/2020</b>	Mon 11/05/2020	Tue 12/05/2020	Wed 13/05/2020	Fri 15/05/2020
June	6	Thu 04/06/2020	Tue 09/06/2020	Wed 10/06/2020	Thu 11/06/2020	Mon 15/06/2020
July	7	Mon 06/07/2020	Thu 09/07/2020	Fri 10/07/2020	Mon 13/07/2020	Wed 15/07/2020
August	8	Wed 05/08/2020	Mon 10/08/2020	Tue 11/08/2020	Wed 12/08/2020	Fri 14/08/2020
September	9	Fri 04/09/2020	Wed 09/09/2020	Thu 10/09/2020	Fri 11/09/2020	Tue 15/09/2020
October	10	Tue 06/10/2020	Fri 09/10/2020	Mon 12/10/2020	Tue 13/10/2020	Thu 15/10/2020
November	11	Wed 04/11/2020	Mon 09/11/2020	Tue 10/11/2020	Wed 11/11/2020	Fri 13/11/2020
December	<b>12</b>	Fri 04/12/2020	Wed 09/12/2020	Thu 10/12/2020	Fri 11/12/2020	Tue 15/12/2020

Note:	* Bank holiday processing					
New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day	Fri 01/01/2021	
Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020			
Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020			
Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020			

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior

**Contact Cox & Co.**

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Payroll consultancy

Payroll outsourcing

Automatic enrolment

