

# Payroll processing dates

Payroll processing information					Year: 2020	
Pay day:	19th Day of the Month (BACS cycle)					
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	Client authorisation deadline	BACS submission deadline	Employee pay date
January	1	Wed 08/01/2020	Mon 13/01/2020	Tue 14/01/2020	Wed 15/01/2020	Fri 17/01/2020
February	2	Mon 10/02/2020	Thu 13/02/2020	Fri 14/02/2020	Mon 17/02/2020	Wed 19/02/2020
March	3	Tue 10/03/2020	Fri 13/03/2020	Mon 16/03/2020	Tue 17/03/2020	Thu 19/03/2020
April	4	Mon 06/04/2020	<b>Thu 09/04/2020</b>	Tue 14/04/2020	Wed 15/04/2020	Fri 17/04/2020
May	<b>5</b>	<b>Thu 07/05/2020</b>	Wed 13/05/2020	Thu 14/05/2020	Fri 15/05/2020	Tue 19/05/2020
June	6	Wed 10/06/2020	Mon 15/06/2020	Tue 16/06/2020	Wed 17/06/2020	Fri 19/06/2020
July	7	Wed 08/07/2020	Mon 13/07/2020	Tue 14/07/2020	Wed 15/07/2020	Fri 17/07/2020
August	8	Mon 10/08/2020	Thu 13/08/2020	Fri 14/08/2020	Mon 17/08/2020	Wed 19/08/2020
September	9	Wed 09/09/2020	Mon 14/09/2020	Tue 15/09/2020	Wed 16/09/2020	Fri 18/09/2020
October	10	Thu 08/10/2020	Tue 13/10/2020	Wed 14/10/2020	Thu 15/10/2020	Mon 19/10/2020
November	11	Tue 10/11/2020	Fri 13/11/2020	Mon 16/11/2020	Tue 17/11/2020	Thu 19/11/2020
December	<b>12</b>	Wed 09/12/2020	Mon 14/12/2020	Tue 15/12/2020	Wed 16/12/2020	Fri 18/12/2020

Note:	* Bank holiday processing					
New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day	Fri 01/01/2021	
Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020			
Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020			
Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020			

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior

**Contact Cox & Co.**

**Telephone: 0117 9323444**  
[over2u@payrollsolutionsltd.co.uk](mailto:over2u@payrollsolutionsltd.co.uk)

Payroll consultancy

Payroll outsourcing

Automatic enrolment

