

Payroll processing dates

Payroll processing information		Year: 2020				
Pay day:	20th Day of the Month (BACS cycle)					
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	Client authorisation deadline	BACS submission deadline	Employee pay date
January	1	Thu 09/01/2020	Tue 14/01/2020	Wed 15/01/2020	Thu 16/01/2020	Mon 20/01/2020
February	2	Tue 11/02/2020	Fri 14/02/2020	Mon 17/02/2020	Tue 18/02/2020	Thu 20/02/2020
March	3	Wed 11/03/2020	Mon 16/03/2020	Tue 17/03/2020	Wed 18/03/2020	Fri 20/03/2020
April	4	Tue 07/04/2020	Tue 14/04/2020	Wed 15/04/2020	Thu 16/04/2020	Mon 20/04/2020
May	5	Mon 11/05/2020	Thu 14/05/2020	Fri 15/05/2020	Mon 18/05/2020	Wed 20/05/2020
June	6	Wed 10/06/2020	Mon 15/06/2020	Tue 16/06/2020	Wed 17/06/2020	Fri 19/06/2020
July	7	Thu 09/07/2020	Tue 14/07/2020	Wed 15/07/2020	Thu 16/07/2020	Mon 20/07/2020
August	8	Tue 11/08/2020	Fri 14/08/2020	Mon 17/08/2020	Tue 18/08/2020	Thu 20/08/2020
September	9	Wed 09/09/2020	Mon 14/09/2020	Tue 15/09/2020	Wed 16/09/2020	Fri 18/09/2020
October	10	Fri 09/10/2020	Wed 14/10/2020	Thu 15/10/2020	Fri 16/10/2020	Tue 20/10/2020
November	11	Wed 11/11/2020	Mon 16/11/2020	Tue 17/11/2020	Wed 18/11/2020	Fri 20/11/2020
December	12	Wed 09/12/2020	Mon 14/12/2020	Tue 15/12/2020	Wed 16/12/2020	Fri 18/12/2020

Note:	* Bank holiday processing				
	New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day
	Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020	Fri 01/01/2021
	Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020	
	Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020	

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior

Contact Cox & Co.

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