

Payroll processing dates

Payroll processing information			Year: 2020		
Pay day:	20th Day of the month (FPS)				
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	FPS submission on/before	Employee pay date
January	1	Wed 15/01/2020	Fri 17/01/2020	Mon 20/01/2020	Mon 20/01/2020
February	2	Mon 17/02/2020	Wed 19/02/2020	Thu 20/02/2020	Thu 20/02/2020
March	3	Tue 17/03/2020	Thu 19/03/2020	Fri 20/03/2020	Fri 20/03/2020
April	4	Wed 15/04/2020	Fri 17/04/2020	Mon 20/04/2020	Mon 20/04/2020
May	5	Fri 15/05/2020	Tue 19/05/2020	Wed 20/05/2020	Wed 20/05/2020
June	6	Tue 16/06/2020	Thu 18/06/2020	Fri 19/06/2020	Fri 19/06/2020
July	7	Wed 15/07/2020	Fri 17/07/2020	Mon 20/07/2020	Mon 20/07/2020
August	8	Mon 17/08/2020	Wed 19/08/2020	Thu 20/08/2020	Thu 20/08/2020
September	9	Tue 15/09/2020	Thu 17/09/2020	Fri 18/09/2020	Fri 18/09/2020
October	10	Thu 15/10/2020	Mon 19/10/2020	Tue 20/10/2020	Tue 20/10/2020
November	11	Tue 17/11/2020	Thu 19/11/2020	Fri 20/11/2020	Fri 20/11/2020
December	12	Tue 15/12/2020	Thu 17/12/2020	Fri 18/12/2020	Fri 18/12/2020

Note:	* Bank holiday processing				
	New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day
	Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020	
	Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020	
	Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020	

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior.

Contact Cox & Co.

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