

Payroll processing dates

Payroll processing information		Year: 2020				
Pay day:	23rd Day of the Month (BACS cycle)					
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	Client authorisation deadline	BACS submission deadline	Employee pay date
January	1	Tue 14/01/2020	Fri 17/01/2020	Mon 20/01/2020	Tue 21/01/2020	Thu 23/01/2020
February	2	Wed 12/02/2020	Mon 17/02/2020	Tue 18/02/2020	Wed 19/02/2020	Fri 21/02/2020
March	3	Thu 12/03/2020	Tue 17/03/2020	Wed 18/03/2020	Thu 19/03/2020	Mon 23/03/2020
April	4	Tue 14/04/2020	Fri 17/04/2020	Mon 20/04/2020	Tue 21/04/2020	Thu 23/04/2020
May	5	Wed 13/05/2020	Mon 18/05/2020	Tue 19/05/2020	Wed 20/05/2020	Fri 22/05/2020
June	6	Fri 12/06/2020	Wed 17/06/2020	Thu 18/06/2020	Fri 19/06/2020	Tue 23/06/2020
July	7	Tue 14/07/2020	Fri 17/07/2020	Mon 20/07/2020	Tue 21/07/2020	Thu 23/07/2020
August	8	Wed 12/08/2020	Mon 17/08/2020	Tue 18/08/2020	Wed 19/08/2020	Fri 21/08/2020
September	9	Mon 14/09/2020	Thu 17/09/2020	Fri 18/09/2020	Mon 21/09/2020	Wed 23/09/2020
October	10	Wed 14/10/2020	Mon 19/10/2020	Tue 20/10/2020	Wed 21/10/2020	Fri 23/10/2020
November	11	Thu 12/11/2020	Tue 17/11/2020	Wed 18/11/2020	Thu 19/11/2020	Mon 23/11/2020
December	12	Mon 14/12/2020	Thu 17/12/2020	Fri 18/12/2020	Mon 21/12/2020	Wed 23/12/2020

Note:	* Bank holiday processing					
New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day		Fri 01/01/2021
Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020			
Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020			
Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020			

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior

Contact Cox & Co.

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