

Payroll processing dates

Payroll processing information			Year: 2020		
Pay day:	25th Day of the month (FPS)				
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	FPS submission on/before	Employee pay date
January	1	Tue 21/01/2020	Thu 23/01/2020	Fri 24/01/2020	Fri 24/01/2020
February	2	Thu 20/02/2020	Mon 24/02/2020	Tue 25/02/2020	Tue 25/02/2020
March	3	Fri 20/03/2020	Tue 24/03/2020	Wed 25/03/2020	Wed 25/03/2020
April	4	Tue 21/04/2020	Thu 23/04/2020	Fri 24/04/2020	Fri 24/04/2020
May	5	Tue 19/05/2020	Thu 21/05/2020	Fri 22/05/2020	Fri 22/05/2020
June	6	Mon 22/06/2020	Wed 24/06/2020	Thu 25/06/2020	Thu 25/06/2020
July	7	Tue 21/07/2020	Thu 23/07/2020	Fri 24/07/2020	Fri 24/07/2020
August	8	Thu 20/08/2020	Mon 24/08/2020	Tue 25/08/2020	Tue 25/08/2020
September	9	Tue 22/09/2020	Thu 24/09/2020	Fri 25/09/2020	Fri 25/09/2020
October	10	Tue 20/10/2020	Thu 22/10/2020	Fri 23/10/2020	Fri 23/10/2020
November	11	Fri 20/11/2020	Tue 24/11/2020	Wed 25/11/2020	Wed 25/11/2020
December	12	Mon 21/12/2020	Wed 23/12/2020	Thu 24/12/2020	Thu 24/12/2020

Note:	* Bank holiday processing				
	New Years Day	Wed 01/01/2020	Spring Bank Holiday	Mon 25/05/2020	New Years Day
	Good Friday	Fri 10/04/2020	Summer Bank Holiday	Mon 31/08/2020	Fri 01/01/2021
	Easter Monday	Mon 13/04/2020	Christmas Day	Fri 25/12/2020	
	Early May	Fri 08/05/2020	Boxing Day	Mon 28/12/2020	

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior.

Contact Cox & Co.

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