

Payroll processing dates

Payroll processing information		Year: 2021			
Pay day:	20th Day of the month (FPS)				
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	FPS submission on/before	Employee pay date
January	1	Fri 15/01/2021	Tue 19/01/2021	Wed 20/01/2021	Wed 20/01/2021
February	2	Tue 16/02/2021	Thu 18/02/2021	Fri 19/02/2021	Fri 19/02/2021
March	3	Tue 16/03/2021	Thu 18/03/2021	Fri 19/03/2021	Fri 19/03/2021
April	4	Thu 15/04/2021	Mon 19/04/2021	Tue 20/04/2021	Tue 20/04/2021
May	5	Mon 17/05/2021	Wed 19/05/2021	Thu 20/05/2021	Thu 20/05/2021
June	6	Tue 15/06/2021	Thu 17/06/2021	Fri 18/06/2021	Fri 18/06/2021
July	7	Thu 15/07/2021	Mon 19/07/2021	Tue 20/07/2021	Tue 20/07/2021
August	8	Tue 17/08/2021	Thu 19/08/2021	Fri 20/08/2021	Fri 20/08/2021
September	9	Wed 15/09/2021	Fri 17/09/2021	Mon 20/09/2021	Mon 20/09/2021
October	10	Fri 15/10/2021	Tue 19/10/2021	Wed 20/10/2021	Wed 20/10/2021
November	11	Tue 16/11/2021	Thu 18/11/2021	Fri 19/11/2021	Fri 19/11/2021
December	12	Wed 15/12/2021	Fri 17/12/2021	Mon 20/12/2021	Mon 20/12/2021

Note:	* Bank holiday processing				
	New Years Day	Fri 01/01/2021	Spring Bank Holiday	Mon 31/05/2021	New Years Day Mon 03/01/2022
	Good Friday	Fri 02/04/2021	Summer Bank Holiday	Mon 30/08/2021	
	Easter Monday	Mon 05/04/2021	Christmas Day	Mon 27/12/2021	
	Early May	Mon 03/05/2021	Boxing Day	Tue 28/12/2021	

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior.

Contact Cox & Co.

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Payroll consultancy

Payroll outsourcing

Automatic enrolment