

Payroll processing dates

Payroll processing information		Year: 2021				
Pay day:	25th Day of the Month (BACS cycle)					
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	Client authorisation deadline	BACS submission deadline	Employee pay date
January	1	Wed 13/01/2021	Tue 19/01/2021	Wed 20/01/2021	Thu 21/01/2021	Mon 25/01/2021
February	2	Mon 15/02/2021	Fri 19/02/2021	Mon 22/02/2021	Tue 23/02/2021	Thu 25/02/2021
March	3	Mon 15/03/2021	Fri 19/03/2021	Mon 22/03/2021	Tue 23/03/2021	Thu 25/03/2021
April	4	Tue 13/04/2021	Mon 19/04/2021	Tue 20/04/2021	Wed 21/04/2021	Fri 23/04/2021
May	5	Thu 13/05/2021	Wed 19/05/2021	Thu 20/05/2021	Fri 21/05/2021	Tue 25/05/2021
June	6	Tue 15/06/2021	Mon 21/06/2021	Tue 22/06/2021	Wed 23/06/2021	Fri 25/06/2021
July	7	Tue 13/07/2021	Mon 19/07/2021	Tue 20/07/2021	Wed 21/07/2021	Fri 23/07/2021
August	8	Fri 13/08/2021	Thu 19/08/2021	Fri 20/08/2021	Mon 23/08/2021	Wed 25/08/2021
September	9	Tue 14/09/2021	Mon 20/09/2021	Tue 21/09/2021	Wed 22/09/2021	Fri 24/09/2021
October	10	Wed 13/10/2021	Tue 19/10/2021	Wed 20/10/2021	Thu 21/10/2021	Mon 25/10/2021
November	11	Mon 15/11/2021	Fri 19/11/2021	Mon 22/11/2021	Tue 23/11/2021	Thu 25/11/2021
December	12	Tue 14/12/2021	Mon 20/12/2021	Tue 21/12/2021	Wed 22/12/2021	Fri 24/12/2021

Note:	* Bank holiday processing				
New Years Day	Fri 01/01/2021	Spring Bank Holiday	Mon 31/05/2021	New Years Day	Mon 03/01/2022
Good Friday	Fri 02/04/2021	Summer Bank Holiday	Mon 30/08/2021		
Easter Monday	Mon 05/04/2021	Christmas Day	Mon 27/12/2021		
Early May	Mon 03/05/2021	Boxing Day	Tue 28/12/2021		

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior

Contact Cox & Co.

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Payroll consultancy

Payroll outsourcing

Automatic enrolment

