

Payroll processing dates

Payroll processing information		Year: 2021			
Pay day:	26th Day of the month (FPS)				
Month		Deadline for Cox & Co. to receive all pay data	Deadline for processed payroll to be returned to client	FPS submission on/before	Employee pay date
January	1	Wed 20/01/2021	Mon 25/01/2021	Tue 26/01/2021	Tue 26/01/2021
February	2	Mon 22/02/2021	Thu 25/02/2021	Fri 26/02/2021	Fri 26/02/2021
March	3	Mon 22/03/2021	Thu 25/03/2021	Fri 26/03/2021	Fri 26/03/2021
April	4	Tue 20/04/2021	Fri 23/04/2021	Mon 26/04/2021	Mon 26/04/2021
May	5	Thu 20/05/2021	Tue 25/05/2021	Wed 26/05/2021	Wed 26/05/2021
June	6	Mon 21/06/2021	Thu 24/06/2021	Fri 25/06/2021	Fri 25/06/2021
July	7	Tue 20/07/2021	Fri 23/07/2021	Mon 26/07/2021	Mon 26/07/2021
August	8	Fri 20/08/2021	Wed 25/08/2021	Thu 26/08/2021	Thu 26/08/2021
September	9	Mon 20/09/2021	Thu 23/09/2021	Fri 24/09/2021	Fri 24/09/2021
October	10	Wed 20/10/2021	Mon 25/10/2021	Tue 26/10/2021	Tue 26/10/2021
November	11	Mon 22/11/2021	Thu 25/11/2021	Fri 26/11/2021	Fri 26/11/2021
December	12	Mon 20/12/2021	Thu 23/12/2021	Fri 24/12/2021	Fri 24/12/2021

Note:	* Bank holiday processing					
	New Years Day	Fri 01/01/2021	Spring Bank Holiday	Mon 31/05/2021	New Years Day	Mon 03/01/2022
	Good Friday	Fri 02/04/2021	Summer Bank Holiday	Mon 30/08/2021		
	Easter Monday	Mon 05/04/2021	Christmas Day	Mon 27/12/2021		
	Early May	Mon 03/05/2021	Boxing Day	Tue 28/12/2021		

Cox & Co. require at least two working days to process your payroll.

Should you wish to make particular arrangements for busy periods such as Christmas and New Year, please discuss your requirements with us at least one month prior.

Contact Cox & Co.

Telephone: 0117 9323444
over2u@payrollsolutionsltd.co.uk